Sample Two Day Visit
On-Campus Interview Schedule

FirstName LastName, Candidate for _____
Date of Visit

Itinerary

Day, Date		_Day, Date_	
8:30-9:30	Breakfast with Professor _____ Meet in lobby of hotel	8:30–9:30	Breakfast with Professor _____ Meet in lobby of hotel
9:45	Meet with Search Committee Chair Tour of facilities (to get oriented) Location	9:45	Meet with _____ Location Campus Tour
10:30	Meet with Faculty Member Location	10:30	Meet with _____ Location
11:00	Meet with Faculty Member Location	11:00-12:00	Grad Student Roundtable Location
11:30	Meet with Faculty Member Location	12:00-1:30	Lunch with _____ Location
12:00-1:30	Lunch with _____ Location	1:30	Meet with _____ Location
1:30	Meet with Faculty Member Location	2:00	Meet with _____ Location
2:00	Meet with Faculty Member Location	2:30	Meet with _____ Location
2:30	Meet with Faculty Member Location	3:00	Break Location
3:00	Break/Prepare for Seminar Location	3:30	Meet with Dean – if appropriate Location
3:30-4:30	Seminar: *Title* Location	4:00	Meet with Department Chair Location
4:30	Departmental Reception	4:30	Meet with Search Committee Location
5:30	Dinner with Professor _____		