

September 16, 1999

Dean Chemers
Dean Hankamer
Dean Houghton
Dean Kliger
Dean Mantey

Re: Delegation of Authority for Appointments of
Assistant Professors, Step 3

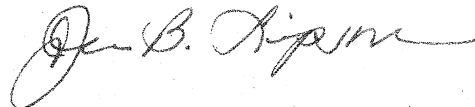
Dear Colleagues:

I delegate to the divisional deans authority for appointments of Acting Assistant and Assistant Professors, Step 3 and reaffirm the delegation of appointments of Acting Assistant and Assistant Professors, Steps 1 and 2. This authority is effective September 26, 1999 for 1999-00 recruitments and may not be redelegated. Approval of any exceptions to policy are retained by the Executive Vice Chancellor. Appointment reviews will continue to follow the current procedures contained in the campus academic personnel manual, as well as procedures requiring notification to AAU and other UC campuses. Please notify Academic Human Resources when you plan to make an offer to a candidate at an AAU institution or another UC campus.

To facilitate record keeping, please provide the Academic Human Resources Office with a copy of the bio-bibliography and offer and acceptance letters; the complete file is unnecessary.

I hope this delegation will allow us to move more swiftly in offering positions to qualified candidates.

Sincerely,



John B. Simpson
Executive Vice Chancellor and
Campus Provost

cc: Chancellor Greenwood
Committee on Academic Personnel
Director Brogan