

November 16, 2022

CHAIR GALLAGHER, ACADEMIC SENATE
DEANS
DEPARTMENT CHAIRS
SENATE FACULTY

Re: Issuance of Revised Campus Academic Personnel Manual (CAPM) 300.240—*Deans* and 304.241—*Faculty Administrators*

Dear Colleagues:

I write to issue revised campus academic personnel policy 300.240 and 304.241, effective immediately. The proposed changes were announced on February 8, 2022, and feedback was received from the Academic Senate on March 14, 2022. No other feedback was received.

The changes include:

- Conforming CAPM to corresponding systemwide APM policies on outside professional activities for faculty administrators
- Clarification of eligibility of teaching professors, assistant rank faculty, and emeriti faculty for dean positions
- New language on evaluation of administrative service in the faculty review
- New requirement for open, competitive recruitment for full-time, non-acting or -interim, dean and faculty administrator positions, formalizing the existing campus practice
- Increased per-term limit from three to five years for certain faculty administrators
- Formalizing existing five-year comprehensive review requirement for Vice Provost title

I have sent a separate letter to Chair Gallagher in response to points of feedback received from the Academic Senate, and I look forward to further discussions on these topics in the new academic year.

The new policies are posted at <https://apo.ucsc.edu/policy/capm/300.240.html> and <https://apo.ucsc.edu/policy/capm/304.241.html>. Questions may be directed to the Academic Personnel Office at apo@ucsc.edu.

Sincerely,



Lori Kletzer
Campus Provost and
Executive Vice Chancellor

Cc: Vice Provost for Academic Affairs Lee
Senate Director Mednick
Assistant Vice Provost McClintock, Academic Personnel
Divisional Academic Personnel Coordinators
Department Managers